



The General Assembly
State of Connecticut
Joint Committee on Legislative Management



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To: Staff
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Annual Report 2005
January 1, 2005 to December 31, 2005

I. Incident Analysis

Incident breakdown

The incidents listed below occurred from January 1, 2005 through December 31, 2005. There were a total of 1474 incidents recorded on the Computer Aided Dispatch (CAD). A brief explanation of some of the important incidents follows.

There were 744 incidents on day shift, 468 incidents on evening shift, and 262 incidents on midnight shift. The evening and midnight shift each have five officers assigned (midnights was reduced to four officers June 1, to mid October 2005 due to retirement). The day shift has eight officers assigned to the shift. This continues to appear to be an average workload per shift. The day shift handles more activity due to the Capitol complex being open during these hours.

The total number of **patrol checks** was 20,546. Approximately twenty per cent of these patrol checks were conducted at the day care center located at 450 Broad Street and at 18-20 Trinity Street where legislative commission offices are located. The remaining patrol checks were interior and exterior patrol checks of the Capitol complex.

There were thirty-three recorded incidents of **community assistance** that were assigned CAD incident numbers and ninety-eight that were recorded as patrol activities. The CAD incidents included securing personal property for safekeeping, assisting persons in finding their vehicles, and location specific escorts.

There were thirty-seven **motor vehicle accidents** recorded, fifteen were investigated by the Capitol Police, two were reported with injuries. The others were recorded as assisting another agency. Two of the accidents involved Capitol Police vehicles. Both accidents occurred when the police vehicles were stopped and were struck by another vehicle. One of these resulted in a very minor injury to the officer. The LOG

appears to be the one common issue in many accidents/incidents. These are mostly very minor accidents and stem from vehicles rolling from a parking space, a slight bumper tap when an operator is not paying attention, or people disregarding signage (height restrictions, directional arrows). At this time I do not feel there is enough activity to warrant a full study of the LOG traffic.

There were one hundred eighty-eight **parking complaints** this year.

LOG:	46
Capitol Grounds:	42
Armory Road:	73

These complaints were cleared as voided (17), warnings (97), and parking infractions (70). The common theme for most of the complaints are vehicles parked in reserved parking areas or operators leaving their vehicles in non-designated parking spaces..

There were one hundred forty-three complaints of **moving violations**. These complaints were cleared as warnings (94), infractions (29), and misdemeanors (14). Further analysis of these complaints can be found in the profiling area of this report.

There were fifty-four **medical responses**, 19 were reported 35 as medical emergencies. Nine of the victims were transported by ambulance to a local medical facility. Seven of the incidents were police related worker's compensation claims.

There were fifty-eight **hazardous conditions** reported. These complaints ranged from fallen tree limbs, wet floors, oil slick on the roadway, icy or snow conditions and exposed electrical wires. Twenty-three of these were elevator problems involving some level of occupant entrapment.

There were two hundred forty-three **maintenance complaints**. Many of these complaints related to door problems, doors not properly securing and emergency exit doors that couldn't be opened. Odors, leaks and HVAC issues accounted for many complaints. The Capitol was struck by lightning twice causing many electronic access doors to fail. Vehicle gates accounted for a few calls for service. The installation of the new fire alarm system generated many maintenance complaints.

Members of the department **assisted motorists** one hundred twenty-two times. These services consisted of jumpstarts, flat tires, requests for wrecker service, and traffic control. Officers also responded to forty-three lockouts and were successful in opening eighteen of the vehicles.

The department only takes in **found property** that has a value of \$250 or greater, and money in any amount. There were forty-nine lost/found property incidents reported. Money totaling \$1447.15 was recovered by this department and \$1380.15 was returned to the rightful owner. Inspections of the found property were conducted each quarter.

Suspicious activity; to include packages, persons and vehicles accounted for one hundred five incidents; sixty seven suspicious person investigations, eleven suspicious vehicles, twelve suspicious packages and fifteen suspicious incidents.

Fifteen **security/panic alarms** were recorded; all of the alarms were false activations. Some alarms are not recorded in the CAD system because they are “ghost” or known false alarms from the beginning.

There were twenty-four **fire alarms**; these consisted of burnt food and construction activity that caused activations. Four **fire drills** were conducted. The upgrading of the fire alarm system generated many false activations of the alarm panel, evacuation lights and/or horns but were noted but not always recorded due to the frequency and prior notification. Five **fires** were reported. All were very small in nature and were extinguished by the responding officers or maintenance personnel. One was located at 470 Broad Street over the Capitol Child Development Center.

The department currently has no active **FTA warrants** on file.

There were twenty-three reported **property damage** complaints. These complaints consisted of vehicles striking or being struck by vehicle gates, over-height vehicles entering the garage parking areas, vehicles or maintenance equipment striking fixed objects (light poles, parking signs).

There were twelve reported **threatening/harassment** complaints. These consisted mostly of phone calls made by constituents, one employee to employee complaint, and on complaint by an employee of a lobbyist’s behavior, none resulted in an arrest.

There was one **bomb threat** received and directed at the State Capitol.

There were one-hundred-seventy-nine reports of **assisting other agencies**. Many requests received directly from the involved agencies. Other incidents were discovered by Capitol Police Officers and turned over to the agency within that jurisdiction or Capitol Police Officers assisted an ongoing incident adjacent to the Capitol complex. Two assists resulted from a Red Plan activation, one for a multi-vehicle, multi-victim accident in Avon.

There were seven **larcenies** reported. Two vehicle break-ins, both occurred in open parking areas, one was after hours; a claim of a missing coat; the theft of a cellular phone that was taken after it was left behind in the LOB cafeteria; and a briefcase that was taken when it was left unattended in a public area. One larceny occurred when a former employee procured a package of compact discs from the legislative supply room under false pretenses. These larcenies do not have a pattern other than persons presenting an opportunity to thieves (leaving articles unattended). The operators of the supply room were advised to confirm an employee’s status before issuing any supplies or equipment.

One **burglary** was reported. This occurred over a holiday weekend when one or two persons entered a first floor office in the State Capitol through an open window. The perpetrators were in the building approximately one minute and took office supplies of little value. All of the first floor windows were mechanically secured after this event.

There were no reports of **vandalism**, also see *property damage*.

There were no **prisoner escapes**.

There were no **Hostage/Barricaded** person situations.

Crime Analysis

The State Capitol and Legislative Office Building are on seventeen acres located between Hartford's downtown district and Frog Hollow neighborhood. The streets to the south are multi-dwelling residents; many used by attorneys and criminal court related service offices as State Superior Court, G.A. 14 is also located one block south of the State Capitol. The Frog Hollow neighborhood has a history of gang activity, larcenies, burglaries, car break-ins and drug sales. Other than the gang activity and drug sale the other crimes are ones of opportunity. The downtown area has low to moderate crimes rates against property and low crimes rates against people. The other buildings surrounding the Capitol complex are private or state office buildings which are only open during business hours.

The 2005 legislative session cut funding for the security technician program. After public concerns were voiced and an analysis of criminal activity performed it was found that larcenies had dropped fifty percent after the security technician program was initiated. This information caused for reconsideration and the refunding of the program.

The crimes at the Capitol complex continue to be infrequent and are typically tied to a spontaneous opportunity that is acted upon. At this time public awareness of crime prevention methods seems to be the best avenue to reduce crime rates.

Juveniles

There were five incidents involving juveniles other than medical assists. Four were of a non-criminal nature. Officers intervened in the juvenile actions because they were dangerous to the juveniles involved. One was recorded as an agency assist. The Capitol Police were advised that a student with a school tour group was in possession of a controlled substance. The Capitol Police siezed the controlled substance for the local police agency.

Use of Force

There were three Use of Force reports. All were for handcuffing and all were deemed appropriate.

Pursuits

There were no incidents of pursuits with motor vehicles.

II Special Events

The Capitol Police documented forty-five Rallies and Demonstrations. One topic consisted of people for and against civil unions, these demonstrations ranged from one to three thousand attendees and varied from families and church organizations to white supremacist members. Through careful examination of intelligence the Capitol Police were able to properly prepare for and respond to these demonstrations. Only one arrest was recorded for these events.

Other events included peace and anti-terrorism rallies, labor and healthcare workers protesting contract negotiations, ministry and prayer vigils, advocates for life and anti-death penalty protests, flag raising ceremonies, and political candidate announcements.

Many press conferences and large meetings and gatherings do not receive a case number as they are included as a scheduled event and didn't require additional attention or staffing.

III Unusual Occurrence Equipment Readiness

Mass Arrest Kit

The mass arrest kit was inspected monthly and is in ready condition.

Crowd Control

The emergency equipment was inspected monthly and accounted for.

Emergency Notification

The emergency notification numbers have been reviewed.

IV Citizen Complaints and Discipline

Citizens Complaints

There were four Citizen Complaints this year. Two were complaints of supervisors either issuing an unlawful order or failure to take appropriate action. Another involved improper operation of a department vehicle. The fourth was a complaint of bias based profiling. The investigations showed two complaints unfounded and two officers received counseling in the others.

Discipline Review

There were five discipline investigations conducted this year. The findings of these investigations ranged from unfounded to single and multiple day suspensions.

Appeals

There were no appeals of issued discipline.

V Overtime

The total amount of overtime and comp time for 2005 was 7981.50 hours. This included coverage for officers out on maternity/paternity leave, worker's compensation injury coverage and a vacant position due to retirement. The department also continues to have two vacant positions, so some overtime is required to ensure proper staffing levels.

The department continues to work with JCLM to bill event sponsors for required overtime.

VI Equipment Status

Vehicles

The department currently has 3 marked patrol vehicles (1 natural gas and 2 gasoline powered) and 2 unmarked vehicles. All required maintenance was completed including factory recall service bulletins.

Uniforms

Trousers and shirts were replaced as needed. The present uniform contract will expire December 31, 2005.

Fire System

Fire suppression tests showed all systems functioned at an acceptable level. The fire alarm system upgrade was not completed as planned. The original contractor did not perform to a satisfactory level so installation was stopped until a replacement contractor could be located. The installation should be completed in early 2006.

Security System

The State Capitol was hit by lightning twice, each time doing damage to either the access control system or the video monitoring/recording system. This damage was not covered by the maintenance agreement. The LOG continues to be a problem with water and rodents effecting communication lines to and from the security servers.

Computers and Radios

The State Capitol Police continue to meet with the Hartford Police Communications division to remain informed on the proposed replacement of the HARTLINK radio system.

New Equipment

The bike patrol was expanded this year and one new bicycle was purchased along with the appropriate gear for the two new "bike" officers. A storage area in the LOG was converted to a "bike office" for storage and maintenance of the bicycles and associated equipment.

VII Reports

General Inspection

The case reports were in proper order and accounted for. The Administrative Assistant completes an annual audit in January.

Recommendations

None at this time

VIII Training

Certification (POST)

All officers are current with P.O.S.T.C. certification. Two officers completed their field training program and were placed on the schedule. An audit by a P.O.S.T.C. representative showed all P.O.S.T.C. training files current and in order.

Training Attended

All officers completed their annual in-service training programs. Officers who have attained the rank of Officer First Class were selected to attend First Line Supervisor training as it became available. Active shooter training, civil liability, legal and DMV updates, CALEA overview including public speaking and presentations, pursuit policy, and traffic stop safety were other training sessions attended. A number of officers have attended anti-terrorism training.

Up-coming training

Officer will continue in-service training, with the planned promotions to Sergeant and corporal(s) additional First Line Supervisor training will be required. The Sergeant will attend the New England Chief's of Police Command Training at Roger Williams University.

The new fire alarm system is expected to be completed in early 2006. Officers will require updated training on the system and evacuation procedures.

Less Than Lethal Training

All officers are current with impact weapon and O.C. spray.

IX Personnel Staffing

Probationary Officers

Both Officers Boyle and Sylvester successfully completed the academy and field training programs. Police recruit O'Reilly was hired in 2005 and will attend the police academy in 2006.

Promotions

There were no promotions in 2005.

New Hires

Three officers, one temporary and one permanent administrative assistant, and two full time and four part time security technicians were hired in 2005. All of the previous part time security technicians returned in 2005.

Current Vacancies

There are currently two vacant police officer positions.

X Inspections

A complete uniform inspection and inventory was conducted. Missing and non-serviceable equipment was replaced. A ballistic vest inspection revealed no deficiencies.

Inspections of the emergency equipment, evidence and found property, processing facility, and communications equipment were conducted as required. Deficiencies were noted at a few inspections and were corrected.

XI Community Involvement

The Capitol Police sponsored four college interns during the 2005 legislative session. The interns assisted with CALEA file management, assisted with documenting large events, and participated in ride a-longs.

The Capitol Police coordinated the security for the Council of State Governments regional conference. This task involved planning security and safety needs of approximately 1000 government officials and their families. Law enforcement agencies on the local, state, and federal levels participated. The event included travel by boat across Long Island Sound to Block Island, Rhode Island for a dinner, bussing the entire group to Mystic Seaport for a clam bake. Children's events included a Navigator's baseball game.

The Capitol Police joined the SCAN program. This is a coalition of Hartford businesses, corporate security teams, and police and fire agencies that share information regarding events, crime trends and recent security issues.

The Capitol Police continue their effort to reach out to inform their community of safe security practices both at work and home.

XII Unscheduled Leave Sick Time

The sick time average per officer for 2005 was eleven days. Officers out on maternity/paternity leave were not averaged into this equation.

Recommendations

A review shows that a few officers continue to use excessive sick time. These officers provide documentation as required. Sick time usage issues should continue to be handled on a case by case basis.

Workers Compensation

There were eight worker's compensation reports in 2005. These consisted of neck and back injuries, knee injuries, lacerations, puncture wounds and electrical shock. These injuries were caused by falls, auto accidents, and incidental actions related to daily activities. Total lost time for these injuries was greater than twenty days.

XIII Profiling Review

There were one hundred forty three **motor vehicle stops** made by sixteen officers. Of the one hundred forty three stops the operators were described as:

Male.....	88
Female.....	51
White.....	97
Black.....	35
Unknown.....	07

Hispanic.....	27
Non-hispanic.....	101
Unknown.....	11

Twenty-nine infractions were issued.

Male.....	17
Female.....	12
White.....	23
Black.....	4
Unknown.....	2
Hispanic.....	7
Non-hispanic.....	21

Fourteen misdemeanor summons were issued.

Male.....	09
Female.....	05
White.....	6
Black.....	8
Hispanic.....	5

The remainder of the motor vehicle stops were cleared with a verbal warning.

There appears to be no pattern or selective enforcement based on gender, race or ethnicity.

There were sixty-seven reports of **suspicious persons**. Twenty-eight of these reports led to identification of a party. These complaints were cleared as no report necessary or a field interview card was completed. The reports of suspicious persons were:

Male.....	24
Female.....	04
White.....	17
Black.....	07
Hispanic.....	05

There appears to be no pattern to these interviews based on gender, race or ethnicity.

XIV Goals and Objectives Review

The department had set the following goals and objectives for 2005 in biannual budget proposals.

1. Continue to provide and maintain professional police and security services to the legislature.

2. Provide training to legislators, staff and the public on matters of safety and security within the complex.
3. Maintain security systems and review effectiveness of those systems.

The department met these goals and objectives during 2005 by doing the following. The department has hired two new police officers in 2005 and an officer who was hired in December of 2004 has completed his probationary status. Additionally, a new civilian administrative assistant and several security technicians were hired during 2005. These staffing replacements and new hires have helped the department better serve the legislature. Additional selection process for new police officers is currently underway with the written test being given in December. The new Sergeant position and new Corporal positions testing process was announced and the test scheduled for January 2006.

The department was able to provide professional police and security services to the Connecticut General Assembly. The department underwent a reaccreditation process by the Commission on Accreditation for Law Enforcement Agencies in December of 2005 and was recommended for reaccreditation in March of 2006.

The department underwent an audit and review of our Police Officer Certification training records to determine officer's status by the Police Officer Standards and Training Council in 2005. This review found all officers were in compliance with mandated training hours and were current in necessary certifications.

The department's firearms training in the last quarter of 2005 focused on rapid response methods of intervention. This training helped provide the baseline for a scheduled intruder drill in January of 2006.

The Security Technician program was continued and ADT the security systems contractor continues to provide the department with a high quality of service to the access control systems.

The efforts of all the staff involved with the many successful programs and training sessions including an expansion of the bike patrol and a remodeling of the bike patrol office during 2005 exemplified officers commitment to professionalism. These efforts resulted in the agency meeting the program measures identified for the goals during the year.



Capitol Police Department **Incident Analysis**

01/01/2005...12/31/2005

		Total	Shift		
			1st	2nd	3rd
		1474	744	468	262
UCR	Nature	Total	1st	2nd	3rd
12	Transport Prisoner	1	0	1	0
14	Lock-Out	41	19	18	4
18	Backgrounds	17	14	3	0
20	Welfare Check	2	0	0	2
220	Burglary	1	0	1	0
23D	Theft From Building	5	0	4	1
23F	Theft From MV	2	0	2	0
24	Warrant Service	2	0	1	1
27	Community Service	48	21	24	3
280	Stolen Property Offenses	2	0	0	2
29	Suspicious Incident	15	10	5	0
290	Vandalized	2	1	1	0
30	M.V. Accident	14	10	4	0
31	M.V. Accident w/ Injury	2	0	1	1
32	Vehicle with Lights on	1	1	0	0
33	Standing Violation	189	144	18	27
34	Moving Violation	143	87	37	19
35A	Drug/Narcotic Violation	1	0	1	0
39	Traffic Control	1	0	1	0
40	Animal Complaint	11	7	2	2
41	Pedestrian Fall	18	12	6	0
42	Medical Assist	32	22	8	2
44	Mental Case	2	1	1	0
46	Intoxicated Person	5	3	2	0
48	Hazardous Condition	56	32	13	11
49	Maintenance Complaint	248	73	88	87
50	Missing Person	1	1	0	0
51	Interfering w/ Legislature	1	1	0	0
52	Juvenile Complaint	4	1	3	0
53	Fire	5	4	1	0
54	Demo / Rally	44	34	9	1
55	Assist Motorist	122	43	54	25
56	Lost / Found Property	48	23	20	5



Capitol Police Department Incident Analysis

07/01/2005...09/30/2005

90Z	All Other Offenses	1	1	0	0
95	Equipment	1	0	0	1
96	Suppl Investigation	8	5	2	1
97	Assisting Other Agency	59	18	29	12
98	All Other Details	4	4	0	0